



The Lone



MEETING MINUTES

TXSWANA Board of Directors Meeting

Friday, January 13, 2012 10:30 am CST
City of Austin – Lloyd Gosselink's Office - Austin, TX

FINAL DRAFT ONLY

Present: Brenda Haney, Michael Rice, Ellen Smyth, Paul Gosselink, Vance Kemler, Pete Caler, James Ballowe, Bill Hindman, Hector Chavez, Lonnie Banks, Richard McHale and Holly Holder

Phone: David McCary, Ron Smith, and Lawrence Mikolajczyk

Guests: Brent Wade, Earl Lott and Jeff Reed

Absent: Mary Nix, Harry Hayes and Bengy Williams

Call to Order: Brenda Haney called the meeting to order at 10:31 a.m.

APPROVAL OF MINUTES: Review of the minutes from November 2011 meeting were noted and corrected. Motion was made by Bill Hindman to accept the November 2011 minutes; Seconded by Vance Kemler.

FINANCIAL REPORT: Ellen Smyth presented the current financial reports for the month of November and December 2011.

November 2011:

- \$ 52,301.69 Checking Account
- \$ 5,229.13 Savings Account
- \$ 10,000.00 SWANA Investments
- \$ 30,000.00 SWANA Investments

December 2011:

- \$ 30,587.03 Checking Account
- \$ 5,229.57 Savings Account
- \$ 10,000.00 SWANA Investments
- \$ 30,000.00 SWANA Investments

Motion was made by Bill Hindman to accept the November and December financial reports as presented; Seconded by Michael Rice. Motion passed.

2012 ANNUAL CONFERENCE:

Lonnie Banks reported on how well the preparation for the 2012 Annual Conference scheduled in Garland is going. He anticipates a lot of interest and participation this year. He shared his primary focus is on sponsorships to ensure complete cost of the conference is covered. In an effort to get more interest and participation, Lonnie sent out letters to potential vendors that have participated in the past. Lonnie thought of reintroducing an idea that would recognize the best of the best categories in (i.e., member of the year, best recycling program, distinguished supporting member to the organization, etc.)

2013 ANNUAL CONFERENCE:

Holly Holder presented information on the 2013 TXSWANA Annual Conference which is scheduled for April 15th to 17th 2013 in the City of Lubbock. Holly noted support from the community is strong. He also anticipated a reasonable rate from the host Hotel for Directors when booked early. The City of Lubbock and surrounding cities are excited about the opportunity to host the 2013 Conference. Holly

reminded the Board that at their next meeting in February they would tour Lubbock's conference facilities.

2012 ROAD-E-O:

Vance Kemler provided an update on the 2012 Road-e-o. The Road-e-o event competition will take place on Saturday, June 16th and end Sunday.

CHAPTER BUSINESS

Paul Gosselink introduced Brent Wade recently appointed TCEQ's Office of Waste Deputy Director. Brent Wade shared a little of his background. Brent has served as the Area Director for North Central and West Texas Region and was appointed to oversee the Remediation Division during the transition to Office of Compliance and Enforcement. Brent began his career with the State of Texas in 1989 as an investigator in the San Angelo Office of the Texas Water Commission. Brent has held positions ranging from environmental investigator to Air, Water, and Waste Programs Section Manager. The TxSWANA Board of Directors welcomes Brent Wade.

Earl Lott discussed standards for various parts of the State's Municipal Solid Waste Water Balance Cover guidance. Earl discussed ways landfill owners in a particular zone or region could come together with a design specific model for a landfill final cover (i.e., Dallas and Fort Worth areas; San Antonio and Austin areas; Houston and Galveston areas; etc.) or you could use a default model approved by TCEQ. Funding for this concept could be challenging. Earl's research did confirm there were two federal grant opportunities that he would pursue. In the interim he wanted to keep on the table that the industry should still move forward with alternative funding. By creating a TCEQ standard cover would save time and money by preventing owners from executing a three year standard.

Jeff Reed updated the board on EPA's UST Rules. He is currently reviewing the provision of the rule. He shared the process of the making of the rule. EPA published the notice and they are taking comments until February 16, 2012. The rules have deadlines associated with compliance. Texas is a delegated state and will have three years to implement the program. Some new EPA requirements include A, B, & C levels of certification. EPA will conduct periodic operations and maintenance testing as well as walkthrough inspection requirements. Additional requirements included secondary containment of underground storage tanks. EPA would like to phase out vapor and groundwater monitoring as a method for detecting leaks. EPA now prefers that you test the tank directly.

Paul Gosselink updated the Board on House Bill 2694 as it relates to conducting discovery in contested actions. Paul reported that there were ten comments submitted including ours related to discovery. Additional comments are due February 10, 2012. Direction on pre-filed testimony will need to be followed closely.

Brenda Haney discussed TxSWANA Bylaw changes that would improve the Board of Directors attendance. Discussion included a specific number of absences and a specific number of in person attendances to monthly meetings. A motion was made by Bill Hindman to have board members attend a minimum of five monthly meetings in a given year. The motion was seconded by Vance Kemler. Motion passed.

NEWSLETTER:

Michael Rice reported that the current newsletter is scheduled to be out this month. He is looking for news worthy events that can be shared with the membership. Michael asked to please forward information that is news worthy.

REGIONAL MEETINGS:

No regional meeting update.

I.B. REPORT:

Vance Kemler provided an update on policy drafts submitted as part of the highlighted system needs to be improved. Vance pointed out that they have moved their fiscal year to accommodate the changes in the dates for Wastecon so most revenues would be in the same fiscal year as expenses.

ACTION ITEMS:

- Paul Gosselink will follow up with Christine Bergen on TCEQ information they would like to see shared with TXSWANA membership via newsletter communication.
 - The Board will discuss and finalize new attendance requirements for Board of Directors.
 - A Conference Planning Committee is recommended to evaluate conference options to improve participation.
 - Continue to reach out to see if joint opportunities exist between TXSWANA and APWA – Vance
- **NEXT MEETING:** The next TXSWANA Board of Directors meeting will be in Lubbock, TX February 17, 2011 at 10:30 a.m.



The Lone



MEETING MINUTES

TXSWANA Board of Directors Meeting

Friday, February 17, 2012 10:30 am CST
City of Lubbock – Overton Hotel, 2223 Mac Davis Lane, Lubbock, TX

Present: Brenda Haney, Michael Rice, Vance Kemler, Bengy Williams, Bill Hindman, Ron Smith, and Holly Holder

Phone: Ellen Smyth, Paul Gosselink (Duncan Norton, Jeff Reed), Richard McHale, James Ballowe, Harry Hayes, and Lawrence Mikolajczyk

Guests: Catrennia Williams (City of Lubbock), Lisa Grinstead (CVB), Leigh Martzall (CVB)

Absent: Pete Caler, David McCary, Hector Chavez, Lonnie Banks, and Mary Nix

Call to Order: Brenda Haney called the meeting to order at 10:34 a.m.

APPROVAL OF MINUTES: The approval of the January 2012 minutes was tabled until next month when David McCary is present.

FINANCIAL REPORT: Ellen Smyth presented the current financial reports for the month of January 2012.

January 2012:

- \$35,302.03 Checking Account
- \$ 5,230.02 Savings Account
- \$ 10,000 SWANA Investments
- \$ 30,000 SWANA Investments

Motion was made by Holly Holder to accept the January financial reports as presented; Seconded by Ron Smith. Motion passed.

2012 ANNUAL CONFERENCE:

Lonnie Banks emailed a summary of the progress made to date and Ellen Smyth read it into the minutes (attached). Paul Gosselink noted an error in his report under the financials: \$3000 + \$21,040 = \$24,040 NOT \$23,040.

2013 ANNUAL CONFERENCE:

Holly Holder introduced members from the Lubbock CVB Lisa Grinstead and Leigh Martzall who presented information on the 2013 TXSWANA Annual Conference (scheduled for April 15th to 17th 2013). The CVB will assist in the Welcome package, badges, registration, press releases, transportation needs, and anything else we may need. The Board will tour the conference facilities after lunch today.

2012 ROAD-E-O:

Vance Kemler provided an update on the 2012 Road-e-o. The Road-e-o will begin that Friday after the TxSWANA Annual Conference in Garland. Denton will host the opening reception on Friday, June 15th. The Road-e-o event competition will take place on Saturday, June 16th and end Sunday. Belt Buckles will be awarded to 1st, 2nd, and 3rd place winners rather than trophies along with a small cash prize. A new suggestion was to have a permanent "traveling" trophy for each division (landfill, trucks, and mechanic) that would go home with the overall winner and be returned each year for the next winner. The board all agreed that this was a great idea. Vance will coordinate this.

CHAPTER BUSINESS

LEGISLATIVE/REGULATORY

UST's

Jeff Reed updated the Board on the status of UST's proposed legislation. The comment period was to end 1/16/12 but has been extended 60 days. Thus far 40 comments have been filed. No TsXWANA members have filed a comment so if any City is interested in filing a comment, please let Paul know.

Compliance History

Duncan Norton reported that the Compliance History Rule is still under way with 3 weeks left to comment. On March 6th will be the public hearing and March 12th the comment period ends. Final agenda for adoption is June 27th. Effective date is expected to be July 19th. At this time the rule as written is considered agreeable to the Board. The final compliance number will be issued by NAIC code and will include "complexity" points if you run more than just a landfill. You will have 30 days to clarify your number if you disagree or if there is wrong information before the rating is published.

Water Balance for Final Closure Design

Bill Hindman, Vance Kemler and Paul Gosselink on behalf of TxSWANA and Holly Holder as a representative from the MSWAC attended a shareholders meeting with Earl Lott at TCEQ regarding Water Balance Cover Systems and reported that there will be a second meeting on March 1. The main topic of the second meeting will be funding—is anyone interested in funding this study? Let Bill know if your City may be interested in funding this effort. Michael Rice inquired as to what type of money we are talking about and a range was suggested for each city of \$3000 - \$10,000. TxSWANA may be asked for funding as well—we may be in a better position to offer "in-kind" help rather than funds. A motion was made by Vance Kemler to offer the TCEQ to \$2500 in order to allow TxSWANA to participate in the project. It was seconded by Ron Smith. Motion passed.

Flow Control

Ron Smith stated that the elected officials of Dallas met in executive session this week to strategize the path forward on the current Flow Control law suit. But the outcome has not been announced yet.

Ellen Smyth reported that the City of El Paso met with the Department of the Army and will have a resolution later this month for council to enter into a long-term Intergovernmental Agreement to work on a WTE plant. This resolution will send a strong message to the private haulers that flow control is moving forward.

Paul Gosselink reported another Flow Control case with Rockland County (NY) – which is testing the Carbone decision regarding validity of Flow Control with a "Public ownership and Private operator" (ie WTE) situation. So watch for the outcome of that one.

Legislative Issues

Vance Kemler stated that it is time to get any pending legislative issues to the TML for next year's session. Paul reminded us that we still want RECs for alternative energy facilities (like wind) and would like to include WTE plants in this list. Some states are looking at banning Flow Control so we will be on

the lookout for that. Vance would also like others to join him in Austin in 2013 to get more face recognition in front of the State law makers.

NEWSLETTER:

Michael Rice and Paul have been working hard to get an interview with Christine Bergen at TCEQ. The January issue included an article about the effective dates of TCEQ actions by Duncan Norton, the annual conference, SMART committee safety articles, and an article about the new City of Austin Master Plan. Michael reported that he collected all the money owed on the invoices to companies that have advertised in the newsletter to update their payments. Next issue will include more information on the upcoming conference. He will also work on getting the names for the slate of officers to go out in May. Please forward information that is news worthy.

WEBSITE:

Web site was down for a few days because we did not pay the annual bill. Ellen paid the bill and we are now back on-line. A motion was made by Ron Smith to roll the TxSWANA.org domain name into the same company that holds the web content and have the annual fee auto debited from our checking account. The motion was seconded by Bengy Williams. Motion passed.

REGIONAL MEETINGS:

No regional meeting update.

I.B. REPORT:

Vance Kemler shared that he attended the Senior Executive on the 19th and 20th of January in Miami for private and public sector solid waste executives. He will send out copies of the PowerPoint Presentations from this conference. other topics covered were social media, recycle statistics, revenue statistics, certification statistics and conversion technologies. Very interesting!

A short conversation was held about dropping tonnage at landfills in general (a few exceptions where tonnage has gone up).

OTHER ISSUES:

The Board reiterated the proposed by-law policy change requiring board members to be in physical attendance at a minimum of 5 meetings each year. The option to remove a board member if they miss 3 meetings in a row still stands.

ACTION ITEMS February:

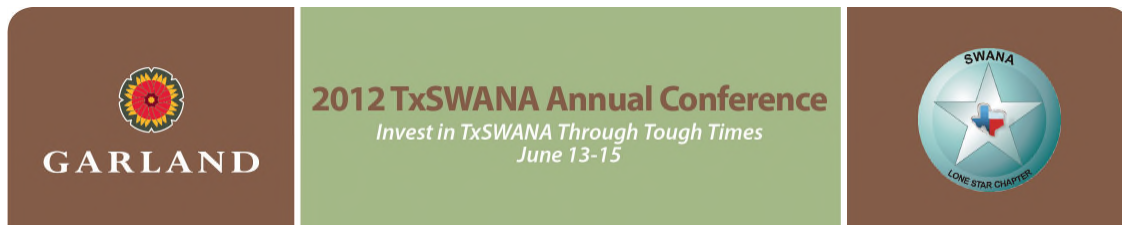
- Ellen Smyth will work to roll the TxSWANA.org domain name into the same company that holds the web content and have the annual fee auto debited from our checking account.
- Ellen Smyth will notify SWANA of our new dues add-on fees to be reduced for students and increased for regular members.
- Ellen Smyth will work with Michael Rice on the ballot mailing so we don't miss the deadline.

ACTION ITEMS November Update:

- Paul Gosselink will follow up with Christine Bergen on TCEQ information they would like to see shared with TXSWANA membership via newsletter communication. **IN PROGRESS.**
- The Board will discuss and finalize new attendance requirements for Board of Directors. **DONE.**
- A follow up to evaluate the benefits of signing an agreement with North American Hazardous Material Association and TXSWANA – Brenda spoke to National and they did not want us to enter into any formal agreement or other associations that may be interested in collaboration. But we can work with them informally. **Brenda will let them know.**
- A Conference Planning Committee is recommended to evaluate conference options to improve participation. **Holly will work on this for the Lubbock conference.**
- Continue to reach out to see if joint opportunities exist between TXSWANA and APWA – **DONE.**

Meeting was adjourned at 2:05 pm.

NEXT MEETING: The next TXSWANA Board of Directors meeting will be in San Antonio, TX March 30, 2012 at 10:30 a.m.



Planning Status Report February 16, 2012

- **Special Events Center**

- A total of \$11,700 has been paid to the Special Events Center.
- One payment remains in the amount of \$10,050 due on May 1, 2012. A request will be sent on April 15, 2012

- **Hyatt Place**

- A total of 174 rooms (over a period of three nights) have been blocked for use by conference attendees. Reservations are currently open. Per report received from Hyatt Place, 20 room nights have been reserved (Tuesday/6, Wednesday/7, and Thursday/7).

- **Golf Tournament**

- Firewheel Golf Course has been secured for the TxSWANA Golf Tournament.
- The following events have received sponsorship:
 - Longest Drive – Modern Landfill
 - Individual Hole – SCS Engineers
 - Individual Hole – Heil of Texas
 - Breakfast – Heil of Texas
- Seven (7) registrations have been received for the golf tournament.

- **Registration**

- Registration forms were mailed to 125 potential vendors.
- Letters acknowledging receipt of registration forms and payments will be mailed on February 20, 2012.
- Registrations received to date include:
 - Exhibitor Registrations – 18
 - Standard Booths – 13
 - Premium Booths – 5

- **Budget / Financial Report**

- o Checking account has been setup and bank card received.
- o PayPal account has been transferred to City of Garland and is now activated and ready for use.

Seed Funds	\$ 3,000.00
Deposits	\$21,040.00
Total Funds	\$23,040.00

- **Program / Theme Development**

- o The theme has been developed and approved.

- **Technical Sessions/Tours**

- o Second Call for Papers went out on January 20, 2012.
- o Deadline for submitting abstracts was February 15, 2012.
- o Call for Papers announcement was sent to:
 - TxSWANA Mailing List
 - State of Texas Alliance for Recycling (STAR)
 - North Central Texas Council of Governments (NCTCOG)
 - Greater DFW Recycling Association
 - Women in the Environment
 - Green Source DFW
- o The Technical Tour will take place at City of Denton's solid waste facility. Possible tour sites include: MRF, Landfill, Compost Site, and LFGTE.

- **TxSWANA's Finest Awards**

- o Updates for TxSWANA's Finest Awards will be forwarded to board members the week of February 20th.



The Lone



MEETING MINUTES

TXSWANA Board of Directors Meeting

Friday, March 30, 2012 10:30 am CST

City of San Antonio, Airport Conference Room – San Antonio, TX

Present: Brenda Haney, Michael Rice, David McCary, Mary Nix, Bill Hindman, Vance Kemler, Lonnie Banks, Lawrence Mikolajczyk, James Ballowe, Bengy Williams and Richard McHale

Phone: Ellen Smyth, Harry Hayes, Pete Caler, Hector Chavez and Holly Holder

Guests: Frank Pugsley, CP&Y, David Newman COSA, David Lopez COSA, Lynn Cox COSA, and Tony Gross COSA, Duncan Norton, w/Gosselink.

Absent: Paul Gosselink and Ron Smith

Call to Order: Brenda Haney called the meeting to order at 10:31 a.m.

APPROVAL OF MINUTES: Review of the minutes from January 2012 meeting were noted and corrected. Motion was made by Vance Kemler to accept the January 2012 minutes; Seconded by Mary Nix.

Also, a review of the minutes from February 2012 meeting were noted and corrected. Motion was made by Mary Nix to accept the February 2012 minutes; Seconded by Harry Hayes.

FINANCIAL REPORT: Ellen Smyth presented the current financial reports for the months of January and February 2012.

March 2012:

- \$ 45,402.83 Checking Account
- \$ 5,230.88 Savings Account
- \$ 10,000.00 SWANA Investments
- \$ 30,000.00 SWANA Investments

Motion was made by Bill Hindman to clarify and accept the March 2012 financial report as presented; Seconded by David McCary. Motion passed.

2012 ANNUAL CONFERENCE:

Lonnie Banks provided a planning status report for the 2012 Annual Conference. Included were handouts for review with conference information. The City of Denton has agreed to host the technical tours on Wednesday of Denton's Solid Waste Facilities. Lonnie reported that the conference agenda draft was out for input and is expected to finalize the agenda.

Lonnie provided details about the Texas SWANA Finest Award. This award will allow the different members to showcase their programs. He pointed out that this also allows us an opportunity to align

our awards with national's award. Holly has agreed to chair the Texas SWANA Finest Award. Holly is seeking committee member's authorization to move forward with award applications.

Discussion regarding the Ken Smith award for service and the Jimmy Huff award for safety was confirmed to remain as a special award by the Directors. Bill Hindman reminded the Directors that previous award winners of the Ken Smith Award included Glen Chambers, John Labree, Ulysses G. Ford III, Pete Pistole, Scooter Boss and Nancy Nevell. The last award was presented in 2004. Sponsorship assignments were given out to the board by Mary Nix to follow up on sponsorships commitments.

Holly Holder recommended that the 2012 Conference Chair approve the assembling of a working awards nominating subcommittee for the conference. Brenda Haney asked for volunteers to serve. Holly Holder agreed to chair and Brenda Haney, Frank Pugsley, James Ballowe and Michael Carlton were approved by Lonnie Banks to serve.

Bill Hindman asked if anyone wanted to help moderate a technical session at the 2012 Conference. Overwhelming support to moderate was received from the board.

2013 ANNUAL CONFERENCE:

Holly Holder presented information on the 2013 TXSWANA Annual Conference with the City of Lubbock is scheduled for April 15th to 17th 2013. Holly reported he is ready to sign the contract committing to the April conference dates. Holly confirmed that we were tax exempted and asked for a copy of the paperwork to present to the Conference Center.

2012 ROAD-E-O:

Vance Kemler provided an update on the 2012 Road-e-o. Vance confirmed we have a working 2012 budget. He reported that three deposits were made through sponsorship. The Road-e-o event is schedule to take place on Saturday, June 16th. The awards banquet will be held at Circle Branch Ranch. He also reminded us that judges are still needed.

Brenda Haney brought to the board's attention an oversight of mulligan funds of more than \$100 were placed in an envelope from the previous 2011 golf tournament. The envelope was presented to Lonnie Banks for deposit in the 2012 golf tournament fund.

CHAPTER BUSINESS

Bill Hindman reported on his meeting with Dr. Keard regarding standard models for effective landfill cover. Bill shared that Vance, Holly and Frank joined him at the meeting as representatives of the TXSWANA Chapter.

Dr. Keard proposal, if hired would be to conduct standard modeling by defining acceptable standard water balance covers for eight different regions. Bill also shared that landfill owners understand that if an owner didn't like the standard determined for their region, they had the option to conduct standard modeling themselves and provide the three year demonstration. The four primary category discussed are rainfall, evaporation rate, temperature and soil type.

Earl Lott of TCEQ reported that the intent is to conduct six studies in east portion of Texas and two studies in the western portion of Texas. Concerns about the original cost were discussed given the new quote was higher. Testing of eight eco climatic different regions would be conducted. Two soil samples per region for a total of sixteen. A couple of privates have already begun performing standard modeling assessments.

New TXSWANA membership rates will increase effective July 1, 2012.

Duncan Norton provided an update to the Compliance History Rule. The comment period was extended a week to ensure enough time was given for comments. The period ended and there were no changes to the current version. They are working on getting it before the commission on the June 27, 2012. The final package will be presented.

NEWSLETTER:

Michael Rice reported that the next newsletter would come out at the end of April. The deadline for submittal will be Friday the April 13th. The newsletter will include the following compliance history and expect something from the SMART Committee. The President's message will also be included this month with information on the conference. Bill recommended that we start preparing for scholarships.

REGIONAL MEETINGS:

No regional meeting update.

I.B. REPORT:

Vance Kemler provided an update on membership and financials through February have been done. Membership through our direct marketing firm has produced 70 new members. We are on track to be ahead of our goal for SWANA membership. A handful of new chapters have been added to national channels. The Zero Waste Conference was recently held in Austin was discussed. There is an international board meeting in a couple of weeks. Vance discussed briefly the Federal ruling regarding traffic commercial motor vehicles.

ACTION ITEMS:

- Paul Gosselink will follow up with Christine Bergen on TCEQ information they would like to see shared with TXSWANA membership via newsletter communication.
- The Board will discuss and finalize new attendance requirements for Board of Directors.
- Continue to reach out to see if joint opportunities exist between TXSWANA and APWA – Vance
- Brenda Haney will provide Holly with SWANA tax exempt W-9 paperwork for the 2013 Conference.

NEXT MEETING: The next TXSWANA Board of Directors meeting will be in Garland, TX Friday, April 27, 2012 at 10:30 a.m.



The Lone



MEETING MINUTES

TXSWANA Board of Directors Meeting

Friday, April 27, 2012 10:30 am CST
City of Garland, Garland Convention Center – Garland, TX

Present: Brenda Haney, Michael Rice, Bill Hindman, Vance Kemler, Lonnie Banks, and Richard McHale, Harry Hayes, Pete Caler, Ron Smith, James Ballowe and Hector Chavez

Phone: Ellen Smyth, Lawrence Mikolajczyk, , Holly Holder

Guests: Frank Pugsley, Jeff Reed and Risa Weinberger

Absent: Paul Gosselink, Bengy Williams and Mary Nix

Call to Order: Brenda Haney called the meeting to order at 10:31 a.m.

APPROVAL OF MINUTES: Review of the minutes from March 2012 meeting were noted and corrected. Motion was made by Harry Hayes to accept the March 2012 minutes; Seconded by Ron Smith.

FINANCIAL REPORT: Ellen Smyth presented the financial report for the month of March 2012.

March 2012:

- \$ 45,402.83 Checking Account
- \$ 5,230.88 Savings Account
- \$ 10,000.00 SWANA Investments
- \$ 30,000.00 SWANA Investments

Motion was made by Bill Hindman to clarify and accept the March 2012 financial report as presented; Seconded by Harry Hayes. Motion passed.

2012 ANNUAL CONFERENCE:

Lonnie Banks provided a planning status report for the 2012 Annual Conference. Lonnie asked Bill Hindman to provide a brief overview of the proposed technical sessions. Bill reported that conference speakers are complete. He provided information on the scheduled 18 technical sessions that will run 3 tracks. Bill reported the committee received abstracts from all 18 technical sessions including photos and bios. Lonnie was also happy to report that the City of Denton has agreed to host the tour for the 2012 conference. The facility the will tour is totally integrated.

Holly Holder has agreed to serve as Chair of the awards committee. Holly shared his recruitment strategy with the board. Ellen will submit the abstracts and bios to the state. The committee has submitted the technical tour information to the state for CEU credits.

Ron Smith reported on the golf tournament and that the course is secured. He reported that it will be a four person scramble. There will be giveaways and all trophies have been ordered. He asked that you register and let him know if you have a preferred team to golf with. Holly Holder reported on

TXSWANA's finest award and that there is a link on the front page to pull up the application for the award. He pointed out that the committee is waiting on applications for the eight awards. The categories are as follows: Compost Program, Integrated Solid Waste Systems, Landfill Gas, Landfill Design and Operations, Public Education and Community Outreach, Recycling, Special Waste, and Transfer Stations.

Lonnie shared a new initiative the "Parade of Flags" to add to the conference. This new initiative will provide a new flare to the conference and support the opening of the exhibitors' hall. Lonnie pointed out that the sponsorship follow up is underway and appreciates the effort everyone is making to fund the conference. 174 room nights are guaranteed.

2013 ANNUAL CONFERENCE:

Holly Holder presented information on the 2013 TXSWANA Annual Conference with the City of Lubbock is scheduled for April 15th to 17th 2013. Holly reported that they are working on a theme for the conference. Holly reported that they are considering different technical tours to include compost, recycling and wind generation for Denton. He reported that the contract has been signed and confirmed.

2012 ROAD-E-O:

Vance Kemler provided an update on the 2012 Road-e-o. He reported on the current status of the sponsorship. They are working on the different levels of sponsorships. One of the expenditures of \$2,006 is for the casting of the TXSWANA Road-e-o belt buckles given to the winners. The second expenditure was the \$10,000 deposit for the Circle "R" Ranch where the awards banquet will take place. There will also be a new traveling award added to the Road-e-o program this year. This award will travel between Cities as new winners are announced each year.

CHAPTER BUSINESS

Jeff Reed reported on the legislative regulatory activities. Jeff reported that they are still monitoring the compliance history initiative and that the current draft is still being reviewed by the Executive Director. Jeff also shared information from the State of Virginia where Virginia's version of TCEQ combined emissions from a landfill, a landfill gas facility, and the end user of the gas, and found that they were under common control, even though they were owned by different entities. The result is that the emissions for all three facilities were combined for purpose of determining whether an air permit was required. Jeff was requested to provide a copy of the decision by EPA affirming the state's position to the Board

Earl Lott with TCEQ is encouraging all parties to keep the water balance initiative moving forward to find a suitable resolution. Bill mentioned Dr. Keard we have a meeting on April 30th to figure out the premature of the program. Vance Kemler, Holly Holder and Bill Hindman will be a part of the discussion on the water balance program. The purpose of the meeting is to see how we keep moving and explore other alternatives? Continued discussion is needed to ensure the best interest to TXSWANA is protected.

Elections: The nominating committee provided the following names for the 2012 slate of officers:

Officers and Private Sector Directors:

Brenda Haney, Past President
Michael Rice, President
Ellen Smyth, Vice President
David McCary, Treasurer
Richard McHale, Secretary
Vance Kemler, IB Representative

Private Sector Directors: Paul Gosslink, Bill Hindman, and Holly Holder

The motion to accept the slate of officers was made by Harry Hayes and seconded by Lonnie Banks.

Scholarship: Holly Holder reported on the 2012 scholarships applications. The scholarship committee shared the final due date for scholarship applications. Frank Pugsley added a link to the website for application convenience. Application deadline is June 22, 2012.

NEWSLETTER:

Michael Rice reported that the next newsletter will focus on the President's message and the upcoming conference and registration. Information on the 2012 Road-e-o will be presented and an article on Ulysses G. Ford's life and impact on the industry. Garland will announce two job opportunities in the Solid Waste Management field.

I.B. REPORT:

Vance Kemler reported that about 12 years ago we established a restricted reserve at 25%. We also have an unrestricted reserve for only 30 days for check writing. The objective is to work within a budget without any substantial increases. The budget for SWANA is \$5 million a year which covers training and other events. The headquarters office increased their operating expense to a net of \$57K which translates to 3.6% increase in dues.

There is an investment policy that basically splits our equities and bonds about 50/50. This caused our 2008 funds to drop because of the fall in equities. Vance pointed out that we are back to the fund level of 2008. This fall took us from \$1.7 million to 1.6 Million. Those we paid off this year.

The Gaylord hotel is host conference hotel in Washington D.C. from August 11 through 12 board meeting. SWANA will highlight at the conference SWANA certifications and other accomplishments from members. Elected officials will have a reduced rate. They will also highlight waste conversion technologies (i.e., Gasification, Plasm, and other conversion technologies). They would like to encourage active participation from younger professional, encouraging them to support WasteCon.

Increase dues are 6\$ public and 10\$ private partnering in training, molo to recertification of hours. The Colorado chapter will do the training. The proposed MOLO course has been approved in Texas. We can give credit, Mini molo, work on landfill operations

REGIONAL MEETINGS:

No regional meeting update.

ACTION ITEMS:

- Paul Gosselink will follow up with Christine Bergen on TCEQ information they would like to see shared with TXSWANA membership via newsletter communication.
- The Board will discuss and finalize new attendance requirements for Board of Directors.
- Continue to reach out to see if joint opportunities exist between TXSWANA and APWA – Vance

NEXT MEETING: The next TXSWANA Board of Directors meeting will be in Amarillo, TX (Airport) Friday, May 18, 2012 at 10:30 a.m.



The Lone



MEETING MINUTES

TXSWANA Board of Directors Meeting

Friday, May 18, 2012 10:30 am CST

City of Amarillo, Airport Conference Room – Amarillo, TX

Present: Brenda Haney, Michael Rice, Bill Hindman, Vance Kemler, Richard McHale, Harry Hayes, Ron Smith, Holly Holder and Bengy Williams

Phone: Ellen Smyth, Lawrence Mikolajczyk, Mary Nix, Pete Caler, Hector Chavez, James Ballowe, David McCary, Lonnie Banks, and Paul Gosselink

Guests: Frank Pugsley, Risa Weinberger, David Newman, Julie White and Sarah Mason

Absent:

Call to Order: Brenda Haney called the meeting to order at 10:31 a.m.

APPROVAL OF MINUTES: Review of the minutes from April 2012 meeting were noted and corrected. Motion was made by Ron Smith to accept the April 2012 minutes; Seconded by Vance Kemler. Motion passed.

FINANCIAL REPORT: Ellen Smyth presented the financial report for the month of April 2012.

April 2012:

- \$ 29,044.04 Checking Account
- \$ 5,231.31 Savings Account
- \$ 10,000.00 SWANA Investments
- \$ 30,000.00 SWANA Investments

Motion was made by Mary Nix to accept the April 2012 financial report as presented; Seconded by Michael Rice. Motion passed.

2012 ANNUAL CONFERENCE:

Lonnie Banks provided a planning status report for the 2012 Annual Conference. Lonnie sent out a status report by email and asked Bill Hindman to provide a brief overview of the proposed technical sessions. Bill reported that Ellen got the CEU's approved by TCEQ for 8 hours. Brenda offered her support if needed for the technical sessions.

Ron Smith reported on the golf tournament and confirmed the order for the closet to the hole and longest driver from sponsors. Everything is ready for the golf tournament and is prepared to match up golfers that would like to partner during the golf tournament. Lonnie is encouraging people to participate in the parade of flags. The next item is success with the booking of the conference hotel rooms. The target goal of booking 174 rooms is on track and Lonnie felt confident.

Holly provided an update on the TxSWANA's Finest. Holly reported we received several packages in with 5 of 12 categories with a deadline of June 1st. Lonnie reported that there are 52 total spaces with 43 exhibitor spaces actually reserved. The next item deals with the conference sponsorship in addition to the planning report. We have commitment from two additional sponsors. Mary Nix congratulated Lonnie on the great work done to help bring in additional sponsorships.

2013 ANNUAL CONFERENCE:

Holly reported no new update to share, but wanted to acknowledge the recruitment strategy to insure participation at the 2013 TxSWANA. Brenda shared with the board the compliment she received from a vendor indicating how well their company was treated from the TxSWANA membership and that we are leading by example.

2012 ROAD-E-O: Vance Kemler provided an update on the 2012 Road-e-o in Denton Texas. He reported on the current status of the sponsorship. He is looking for 100 contestants to participate in the Road-e-o to make it work. The Friday night banquet is set and he is looking for more participation. Many of the sponsors have stepped up and the only concern is reaching the goal of 100 Contestants.

CHAPTER BUSINESS

Paul Gosselink provided a brief update on the compliance history initiative indicating there was no new news since the last report provided in April. Paul reported that the will continue to monitor the compliance history initiative and keep the board abreast of any new changes.

Vance Kemler provided a brief update on the water balance initiative. Vance mentioned that he was tasked to call Dr. Khire to discuss the proposed scope of work for water balance testing that is subject to funding and stakeholders meeting input. There will be a general stakeholder meeting in a couple months to receive final input. Vance anticipated it will be performed in two phases. The public sector seemed to be in support to include funding. The proposal is for 6 zones instead of 8 zones. Dr. Khire mentioned that since there was few landfills in the Beaumont area zone and because the rainfall was so high, it didn't make sense not to omit this particular zone. This will give other areas an opportunity to participate. He will be available in May 30th and June 18th.

TxSWANA Bylaw 5.2.1 regarding membership requirements was discussed in detail regarding attendance for board members and for officers.

Motion was made by Harry Hayes to accept the revised bylaws as presented for distribution, review and a vote; Seconded by David McCary. Motion passed.

Harry Hayes introduced the Board's guest speaker Sarah Mason. A special presentation was made by Sarah Mason, Sr. Environmental Analysis with Houston's Department of Solid Waste Management. Sarah manages the recycling and environmental programs for the Department and presented on Houston's scrap tire recycling program. Sarah shared information on their scrap tire recycling program. The City is looking to combine all responsibilities from the various departments such as the Health Department to the Solid Waste Department. They are currently looking to improve policy to manage scrap tire generators, transporters and processors. Sarah pointed out that illegal dumping of scrap tires typically occurs at the transportation stage. She went on to discuss challenges for cities and Houston's approach to overcoming those challenges.

Holly reported on the progress of receiving scholarships indicating they are coming in slowly. He reported scholarships are due June 22nd after the TxSWANA State Conference.

NEWSLETTER:

Michael Rice reported that the next newsletter will come out in July. The newsletter from April did come out on May 2nd as scheduled. Michael asked David McCary to send previous approved minutes to Frank Pugsley to be updated on the website. He reported that the minutes for the website are behind and will need to be updated. Michael reported the website looks good and things are going well. Frank Pugsley indicated that he is currently working to revise the appearance of the website as well as change some of the back-end functionality. Frank indicated that he could send a link to the Board to review the appearance of the revised website.

I.B. REPORT:

Vance Kemler advised of the I.B. meeting scheduled on August 11th and 12th in Washington D.C. just before the Wastecon Conference. We have a SWANA Chapter conference call scheduled for May 22nd. Brenda volunteered to send out the chapter conference call information to the Board.

REGIONAL MEETINGS:

No regional meeting update.

ACTION ITEMS:

- Paul Gosselink will follow up with Christine Bergen on TCEQ information they would like to see shared with TXSWANA membership via newsletter communication.
- Working on completing proposed bylaw changes for Board of Directors
- Continue to reach out to see if joint opportunities exist between TXSWANA and APWA – Vance
- McCary to report on the SWANA National Conference Call

NEXT MEETING: The next TXSWANA Board of Directors meeting will be in Garland, TX (Convention Center, State Conference) Friday, June 15, 2012 at 2:00 p.m.



The Lone



MEETING MINUTES

TXSWANA Board of Directors Meeting

Friday, June 15, 2012 2:00 pm CST
City of Garland Convention Center – Garland, TX

Present: Brenda Haney, Ellen Smyth, Michael Rice, David McCary, Bill Hindman, Vance Kemler, Richard McHale, Harry Hayes, Ron Smith, Holly Holder, Bengy Williams, Mary Nix, Hector Chavez, , Lawrence Mikolajczyk, James Ballowe, Pete Caler, Lonnie Banks, and Paul Gosselink

Phone:

Guests: Frank Pugsley, Risa Weinberger, Mike Oden, Christine Bergren, Robert Smouse and Adam Jochelson

Absent:

Call to Order: Brenda Haney called the meeting to order at 2:00 p.m.

APPROVAL OF MINUTES: Review of the minutes from May 2012 meeting were noted and corrected. Motion was made by Vance Kemler to accept the May 2012 minutes; Seconded by Harry Hayes. Motion passed.

FINANCIAL REPORT: Ellen Smyth presented the financial report for the month of May 2012.

May 2012:

- \$ 30,122.95 Checking Account
- \$ 5,231.75 Savings Account
- \$ 10,000.00 SWANA Investments
- \$ 30,000.00 SWANA Investments

Motion was made by Mary Nix to accept the April 2012 financial report as presented; Seconded by Michael Rice. Motion passed.

2012 ANNUAL CONFERENCE:

Lonnie Banks will provide an update on the 2012 Annual Conference at the July meeting in Austin. The Board complimented Lonnie's success in hosting the conference. Several board members made comments the technical sessions were done extremely well.

2013 ANNUAL CONFERENCE:

Holly reported on way to improve participation at the 2013 TxSWANA conference.

2012 ROAD-E-O: Vance Kemler provided an update on the 2012 Road-e-o in Denton Texas on June. He shared that 80 competitors have entered the Road-e-o and that they should be through by noon. He reported he is looking forward to the competition.

CHAPTER BUSINESS

Christine Bergen with TCEQ provided an update on reconnecting US EPA, TCEQ and TXSWANA into the fold with LMOP. TCEQ began a strategic focus on municipal owned landfills. A spread sheet was created by staff of City owned landfills with the thought that producing a minimum of 50 standard cubic feet per minute of landfill gas would be feasible. TCEQ and US EPA are looking to partner with TXSWANA to hold an LMOP workshop in Texas. US EPA is looking to sponsor the workshop next year. Christine stated that it is reasonable to expect some cost to City owned landfills. TXSWANA discussed on possible benefits and possible outcomes from the partnership were considered and consideration for the best time to introduce training.

A motion was made by Paul Gosselink for TXSWANA to participate with TCEQ and EPA in an upcoming conference to be determined by LMOP subject to a sufficient understanding. The motion was seconded by Holly Holder. Motion passed.

Vance Kemler reported on Denton's sustainable waste management research center for future technologies. Denton along with a local university is working on ways to reduce the amount of waste that goes into the landfill. Vance reported that more research is required. Vance was able to introduce Dr. Hossain presented his team's proposed research project and how they were able to partner with the City of Denton Texas.

He provided insight to their sustainable concept that a landfill will never close. He is reviewing scientific data and they are looking for Cities that can provide space and equipment to complete their study. He shared that their research allows them to analyze the moisture content of a solid waste landfill without actual drilling and be within 5% plus or minus regardless of depth. Technically there will be no final cover on future landfills. Dr. Hossain indicated he would be contacting various cities.

Mary Nix provided an update on recently passed Flow Control Ordinance in Dallas. Private companies challenged the ruling in court. A temporary injunction was issued so there has to be a hearing on a permanent injunction. They are waiting on a determination on a permanent injunction to be issued or not. An update will be provided in the near future.

This State wide Water Balance initiative required that we get the letter from Earl on what TCEQ vision is and that we send out a cover letter that send to the membership on this public and private partnership. Brenda recommended that we create a separate checking account to track the Water Balance activities and that all payments associated with this partnership come out of this account. Bill Hindman asked for authorization to offer the service, as a result Michael Rice motioned to offer the service to TCEQ if they choose to use it. The motion was seconded by Mary Nix. Motion passed.

Paul reported on the two items on the HB2694 and the compliance history and was seeking approval on the additional history time invested on the HB2694. Vance made a motion not to exceed \$3,500 to cover additional changers for both items. Bill Hindman seconded the motion. Motion passed.

NEWSLETTER:

Michael Rice reported that the next newsletter will come out in July and that it will feature the Road-e-o and scholarship fund. He reminded us voting is underway and will end at the July meeting. Christine Bergren message will also appear in the next newsletter.

I.B. REPORT:

Vance Kemler advised of the I.B. meeting scheduled on August 11th and 12th in Washington D.C. Holly reported on the five scholarship applications that have been submitted to date. Applications deadline ends on June 22nd.

David McCary reported on the SWANA National Chapter Officers conference call that took place on May 22nd. One of the highlights was our total membership numbers are 8,000 strong. Two awards were announced for the fastest growing top 10 chapters and an award for the largest chapter. National asked how the chapters were communicating with its membership. Brenda shared our Chapter's communication techniques (i.e., face to face, conference call, newsletter, webcam conferencing, etc.)

Pete Caler shared the sad news that due to budget constraints within the City of College Station, Texas he will need to resign from his post on the board as TXSWANA Director.

REGIONAL MEETINGS:

No regional meeting update.

ACTION ITEMS:

- McCary to report on the July SWANA National Conference Call

NEXT MEETING: The next TXSWANA Board of Directors meeting will be in Austin, TX Paul Gosselink Office Friday, July 20, 2012 at 10:30 a.m.



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MEETING MINUTES

TXSWANA Board of Directors Meeting

Friday, July 20, 2012 10:52 am CST
City of Austin, Paul Gosselink's Office – Austin, TX

Present: Brenda Haney, Ellen Smyth, Michael Rice, David McCary, Bill Hindman, Vance Kemler, Richard McHale, Ron Smith, Holly Holder, Bengy Williams, Mary Nix, Hector Chavez, Lawrence Mikolajczyk, James Ballowe and Paul Gosselink

Phone: Harry Hayes,

Guests: Frank Pugsley, Risa Weinberger, Brian Sledge, Jeff Reed and Andy Dawson

Absent: Lonnie Banks,

Call to Order: Brenda Haney called the meeting to order at 10:50 a.m.

APPROVAL OF MINUTES: Review of the minutes from June 2012 meeting were noted and corrected. Motion was made by Mary Nix to accept the June 2012 minutes; Seconded by Harry Hayes. Motion passed.

FINANCIAL REPORT: Ellen Smyth presented the financial report for the month of June 2012.

June 2012:

- \$ 31,496.45 Checking Account
- \$ 5,232.18 Savings Account
- \$ 10,000.00 SWANA Investments
- \$ 30,000.00 SWANA Investments

Motion was made by Harry Hayes to accept the June 2012 financial report as presented; Seconded by Mary Nix. Motion passed.

2012 ANNUAL CONFERENCE:

Lonnie Banks was unable to attend the July meeting, but he will provide a final report on the 2012 Annual Conference at the August meeting.

2013 ANNUAL CONFERENCE:

Holly Holder shared that he and Lonnie would schedule a meeting to debrief and come up with ways to improve participation at the next 2013 TXSWANA conference. Holly pointed out that the pending results from SurveyMonkey will help target areas to improve next year's conference in Lubbock.

2012 ROAD-E-O: Vance Kemler reported on the success of the 2012 Road-e-o held in Denton Texas. Eighty competitors entered the Road-e-o competition successfully. Vance is looking forward to the national competition in Kentucky. He is looking to confirm the names of the first place winners. Vance reported that the 2012 Road-e-o generated \$8,300 in net revenues. Brenda reminded everyone of the Road-e-o requirements for both written test and pre-trip inspection test and that these test should be performed the day before the actual event. Brenda shared that Denton successfully introduced a new

Road-e-o award called the "Top Gun Award". This traveling award recognizes the overall Road-e-o winner in three different categories.

CHAPTER BUSINESS

Jeff Reed provided an update on recent legislative and regulatory actions. Jeff reported that a federal appeals court upheld a finding by the Environmental Protection Agency (EPA) that greenhouse gases pose a threat to public health and the environment. EPA took many steps to promulgate green house gas regulations. This unanimous decision from the U.S. Court of Appeals for the District of Columbia Circuit ruled that the federal agency was "unambiguously correct" in the use of the Clear Air Act to regulate carbon dioxide and other gases linked to global warming as pollutants.

Jeff went on to share the four steps that were challenged in this appeal. The first was the endangerment finding. These finding showed that green house gases presume a danger to human health and the environment. The second was that they challenged the tail pipe rule, which is a procedural issue. What EPA did was to promulgate regulating Greenhouse Gases from mobile sources like cars and trucks. The third was the process in which Greenhouse gases became a regulated pollutant under the Clean Air Act. Therefore, stationary sources became automatically subject to Greenhouse regulations. The fourth was the "Timing" and "Tailoring" Rules. The Timing Rule said you become a regulated pollutant when the law takes effect, not when it is proposed. The Tailoring Rule which set the limits to greenhouse gases to 75,000 to 100,000 tons instead 100 tons to 250 tons per year. This raised the threshold. This may have an impact on the Texas Clean Air Act.

Paul Gosselink provided a brief update on Senate Bill 1258. Paul also provided an update on the Water Balance project. Ellen confirmed that a separate checking account was created to track the Water Balance activities for all payments associated with this partnership. A motion was made by Vance Kemler to authorize an initial budget of \$3,000 to Paul Gosselink to review the contract between TXSWANA and Michigan State for the Water Balance agreement. It was seconded by Harry Hayes. Motion passed.

Holly Holder reported on the 2012 Scholarship Program. The Scholarship Committee received 10 applicants for which 7 applicants were selected to award scholarships, two high school and five college applicants. Because of the limited budget of \$5,000 the committee proposed three options to adequately accommodate the students. The committee recommended the Board increase the amount to be given by \$1,000 for a total of \$6,000 and to be distributed to two high school applicants at \$500 each and the five college applicants at \$1,000 each. Consideration for all three options was made with the Board supporting the committee's first recommendation to add \$1,000 to the Scholarship Committee's budget increasing the fund to \$6,000. The motion for option one from the Scholarship Committee was passed.

NEWSLETTER:

Michael Rice reported that the next newsletter will include the President's Message, the 2012 Annual Conference in Garland and the Christine Bergren article. In addition the SMART Committee will provide information on the Jimmy Huff Award. This year's Road-e-o will include information on winners in Denton. Michael reported that the membership is healthy at 403 members including 19 new members since May.

I.B. REPORT:

Vance Kemler reported that National was informed by our insurance agent that Chubb, our insurance underwriter company will no longer allow the Association to cover the SWANA Chapters directly under SWANA. Vance shared that all SWANA Chapters are individually incorporated as members making each chapter liable to have collective coverage or independent coverage. He shared that the cost is generally \$700 or they can prorate it based on size of your chapter. The insurance can continue to be for the million dollar coverage or you can reduce it to a half a million. Brenda shared with the board that we will need to have a decision made in August.

Bill Hindman motioned that Vance Kemler be given the authority to vote at the next IB meeting on our board's position to cover our board insurance by member at the million dollar limit. David McCary seconded the motion. Mary Nix and Paul Gosselink opposed the motion. Motion passed.

Vance shared that our membership is strong and remind everyone that Wastecon will be in Washington D.C. this year. Palm Beach will host the 2013 Wastecon Conference on September 17th – 19th and that the Dallas area (Grapevine at Gaylord) will host the 2014 Wastecon Conference on August 26th – 28th.

REGIONAL MEETINGS:

No regional meeting update.

ACTION ITEMS:

- Bill Hindman recommended that we modify our scholarship by-laws to reflect student applicants that qualify for these funds as TXSWANA student members or TXSWANA member's children.

NEXT MEETING: The next TXSWANA Board of Directors meeting will be held at Wastecon Conference in Washington DC, Wednesday, August 15, 2012 at 2:30 p.m. EST.



The Lone



MEETING MINUTES

TXSWANA Board of Directors Meeting

Wednesday, August 15, 2012 2:30 p.m. EST
Wastecon Conference, Washington DC.

Present: Brenda Haney, Michael Rice, Vance Kemler, Harry Hayes, Lonnie Banks, Richard McHale and Ron Smith,

Phone: Ellen Smyth, David McCary, Holly Holder, Bill Hindman, Hector Chavez, James Ballowe, and Paul Gosselink

Guests: Frank Pugsley, Risa Weinberger, Christine Bergren and Valerie Joosten

Absent: Bengy Williams, Lawrence Mikolajczyk and Mary Nix

Call to Order: Brenda Haney called the meeting to order at 2:33p.m. EST

APPROVAL OF MINUTES: Review of the minutes from July 2012 meeting were noted and corrected. Motion was made by Harry Hayes to accept the July 2012 minutes; Seconded by Richard McHale. Motion passed.

FINANCIAL REPORT: Ellen Smyth presented the financial report for the month of June 2012.

July 2012:

- \$ 28,260.82 Checking Account
- \$ 5,232.63 Savings Account
- \$ 10,000.00 SWANA Investments
- \$ 30,000.00 SWANA Investments

Motion was made by Ron Smith to accept the July 2012 financial report as presented; Seconded by Holly Holder. Motion passed.

2012 ANNUAL CONFERENCE:

Lonnie Banks provided a comprehensive and final update on the 2012 TXSWANA Annual Conference. He reported that the 2012 TXSWANA Annual Conference was very successful and enjoyed by all participants. He shared final figures with the board. Revenues totaled \$140,010; Expenditures were 105,476; the bank balance was 34,264; minus seed money of \$3,000; this resulted in a total net gain of \$31,264 for the conference. He pointed out that there was significantly higher cost for Garland in a selected area that should not impact cost in Lubbock for next year's conference.

Brenda Haney shared with Lonnie how much she and board appreciated Lonnie's leadership and that it was a great conference.

2013 ANNUAL CONFERENCE:

Holly Holder provided an update on the 2013 Annual Conference scheduled for April 15th in Lubbock. He has already begun negotiations for the Tuesday night reception. He will be asking for volunteers and looking for technical papers beginning in September. He stated there is no need for advance deposit checks at this time.

CHAPTER BUSINESS

Vance Kemler reported on the water balance project. The chapter has prepared its letter of invitation and solicitation to participate in the water balance project. Vance shared that several letters have already gone out for funding commitments. There is a TCEQ conference call scheduled for next Monday to cover TCEQ commitment and the results of the project.

Christine Bergren with TCEQ provided an update on the LMOP project that TXSWANA, TCEQ and US EPA are looking to partner together to move this project forward. Christine briefed the board that the City of Garland has agreed to be the host city and that a date and location has been identified. The proposed date is July 18, 2013, next summer. There will be no cost to TXSWANA or TCEQ to put on the workshop. Everything will be coordinated by EPA's contractor. The partners will build the agenda and promote the workshop. Christine shared that TCEQ will have very limited participation in this endeavor. Vance recommended that we consider expanding the workshop to all of region six which would include the Oklahoma SWANA Chapter. The board agreed to continue to move the project forward.

NEWSLETTER:

Michael Rice reported that the newsletter is complete. The newsletter will include the lead article interview with Christine Bergren and a message from the president. It also includes a list of our Chapter Board of Directors. Newsletter ads are included with the announcement of the Jimmy Huff safety award winner. It also includes the SMART committee article presented by Rusty Cochran along with a conference wrap up section with photos. The Ken Smith achievement award and the Texas Finest award winners are included. A special thanks to our 2012 Conference sponsors. A listing of the 2012 TXSWANA Road-e-o winners and the City they represent. The newsletter will have the list of Road-e-o Sponsors by name and new members through July 18th. Michael ended the briefing that the newsletter includes a complete calendar of upcoming events.

I.B. REPORT:

Vance Kemler reported that we are having a continued increase in membership. It is projected to increase by 4% nationwide. Vance provided an update on National's recent discussion on the Director and Officer's insurance. The National was informed by our insurance agent that Chubb, our insurance underwriter company will no longer allow the Association to cover the SWANA Chapters directly under SWANA. All Chapters have general liability under the umbrella policy. Vance reminded us that we have some personal liability as officers beyond the current coverage. Although the TXSWANA Chapter felt that having a \$1 million limit was in our chapter's best interest and would work better than \$500K limit, the I.B. Board passed the \$500K limit for all SWANA Chapters. They were also going to prorate the cost based on membership.

Harry Hayes motioned that we spend the \$200 for the additional \$500K coverage through SWANA's National insurance carrier, Michael Rice seconded his motion. Motion passed.

Vance Kemler reported that there has been some discussion on the investments ups and downs of the organization. Over the next six months he is looking to getting financial advice for the organization on our long term investments to bring back to the officers for consideration. The annual financial audit is approaching and we should have something soon.

TXSWANA specifically City of Denton was awarded to host the 2013 International Road-e-o. Brenda and Vance reminded everyone to get their first place winner names confirmed that they will be attending so we can pay for their registration.

REGIONAL MEETINGS:

No regional meeting update.

ACTION ITEMS:

- Holly Holder will follow up on possible changes to the scholarship application policy to reflect student applicants that qualify for these funds as TXSWANA student members.
- Ellen Smyth will follow up on TXSWANA's 501c3 status with the Secretary of State to confirm we are updated with our requirements. Ellen will confirm that our original letter of incorporation is in order.

NEXT MEETING: The next TXSWANA Board of Directors meeting will be held at the City of Irving's Valley View Municipal Complex, 333 Valley View Lane Irving Texas 75061, Friday, September 14, 2012 at 10:30 a.m. CST.



The Lone



MEETING MINUTES

TXSWANA Board of Directors Meeting

Wednesday, September 14, 2012 10:30 a.m. CST
Irving, Texas

Present: Brenda Haney, Hector Chavez, David McCary, Ellen Smyth, Paul Gosselink, Holly Holder, James Ballowe, Bill Hindman, Michael Rice, Harry Hayes, Lonnie Banks, Richard McHale, Bengy Williams and Ron Smith

Phone: Lawrence Mikolajczyk

Guests: Frank Pugsley, Adam Jochelson, Dwayne Mathews

Absent: Vance Kemler

Call to Order: Michael Rice called the meeting to order at 10:30 a.m. CST

APPROVAL OF MINUTES:

Review of the minutes from August 2012 meeting were noted with corrections. Motion was made by Brenda Haney to accept the August 2012 minutes; Seconded by James Ballowe. Motion passed unanimously.

FINANCIAL REPORT:

August 2012:

- \$ 53,077.15 Checking Account
- \$ 5,233.07 Savings Account
- \$ 10,000.00 SWANA Investments
- \$ 30,000.00 SWANA Investments

Motion was made by David McCary to accept the August 2012 financial report as presented; Seconded by Brenda Haney. Motion passed unanimously.

Training Loan Repayment – The \$10,000 2012 investment matured September 1, 2012 and the \$30,000 loan will mature July 1, 2014. The \$30,000 loan will return \$8,300 in interest.

SWANA Insurance Payment – We received invoice for \$200.00 for the D&O insurance upgrade. We also received an invoice for \$500.00 for the basic insurance. Historically national SWANA has been invoiced for this directly.

IRS Penalty Notice – Ellen Smyth received a notice of violation from IRS for delinquent filing of 2010 taxes. Clifton Larson Allen was contacted to see why we were receiving this notice as they had prepared and supposedly submitted the taxes electronically. After communicating with them, it was determined that there was an IT issue that prevented the return from transmitting to the IRS. Clifton Larson Allen was given power of attorney to contact the IRS on our behalf. Clifton Larson Allen has stated that we are not liable for the \$7,000 fine and they will negotiate with the IRS to eliminate or reduce the fine.

2012 ANNUAL CONFERENCE:

Lonnie Banks gave a short presentation on the Survey Monkey results. The results were broke down into two groups, attendees and exhibitors. The results indicated that the vast majority of attendees and exhibitors were either satisfied or very satisfied with the way the Conference was conducted. Lonnie noted that a few folks were not happy with an individual of the special event staff at the event center and that there were concerns about the hospitality suite at the hotel. Some of the events that scored high in the survey included the technical session in Denton, the presentations by Christine Bergren and David McCary, the dinner by the lake, and the Michael Hoffman presentation.

2013 ANNUAL CONFERENCE:

Holly Holder provided an update on the 2013 Conference scheduled for April 15 – 17, 2013 in Lubbock. He proposed "Managing Solid Waste: Where Daily Challenges lead to Future Solutions" as the theme for the Conference. The lease agreement was signed on April 4, 2012 with the Overton Hotel & Conference Center. The golf tournament will be held at the Hillcrest Country Club due to the other courses in Lubbock hosting UIL school tournaments at the same time. The Tuesday night social will be held at the American Wind Power Center & Museum, but at this time a contract has yet to be signed. The rental cost of the facility is \$800.00 and he will need to put a deposit of \$350.00 Meals will be catered for an additional cost. The other venue that was considered has limited the number of events and attendees it will accommodate during the year and our event exceeded these new limits. He also met with Lonnie Banks to discuss and exchange information from the 2012 Conference. Holly expects to have a budget for the conference in October. He also expects to set up the committees for the conference. Bill Hindman will head up the Technical Committee, Harry Hayes will lead the Sponsorship Committee, Ellen Smyth will coordinate the CEU credits with TCEQ, and Ron Smith will coordinate the golf tournament. Lonnie mentioned that the Survey Monkey service will be available through June so Holly can utilize it for feedback from the 2013 Conference. Michael Rice recommended that Holly be placed on the Wells Fargo account so that he has access to the funds for the conference. Holly will also look into establishing a PayPal account for the conference.

CHAPTER BUSINESS

LEGISLATIVE/REGULATORY:

- Paul Gosselink forwarded the information national SWANA sent out regarding the production tax credit. It was passed by the Senate subcommittee, but still needs to be passed by the full Senate and the House, and signed by the President. It looks likely that it will be passed and approved by the end of the year. It includes an extension until July to begin construction on a gas collection system.

- He also reported that anyone that is required to report on greenhouse gases must do so by September 28th in order to be in compliance.

- He reported that a lawsuit had been filed by the Environmental Defense Fund against the EPA for failure to uphold the NSPS for landfills. The NSPS must be completed every 8 years and was last completed in 1996. SWANA will monitor and comment. Although the impacts of any new standards are unknown at this time, it could potentially impact emissions at the property line, and the timing and installation of gas wells. TxSWANA may want to comment, but at this time the impact is uncertain.

- Paul also brought up the recent request by Ruth McClendon for the Attorney General to render an opinion whether or not a county may provide solid waste service areas of a county that fall within the ETJ of a municipality. He stated this is a complicated issue due to conflicting legislation as to whether or not this is possible. This request is in response to issues occurring in Bexar County, in the ETJ of San Antonio. He stated we may want to weigh in on this, but at this point we may need to wait and see what transpires. Holly will bring the issue up at MSWRRAC

- It was noted that Brian Sledges contract was due for renewal and that he was willing to renew the contract with the same terms and to only update the dates. The contract is for a flat fee of \$50,000

for the biennium. Bill Hindman made a motion to renew the contract and it was seconded by Bengy Williams. The motion passed unanimously.

- Paul discussed the task he was given of reviewing the proposed contract between Michigan State University and TxSWANA for developing water balance alternative final cover designs for Texas based on geoclimatic regions. His review of the contract identified numerous sections which, in his opinion, should be modified to protect TxSWANA and any contributors to the project. He outlined his recommended changes in a handout given to Board members. His review led to a spirited discussion of the roles of the contributors, funding for the project, timelines for project completion, and ownership of the results. Paul opined that if TxSWANA wants to pursue the contract that we make it clear that we are merely the entity that funds would flow through and that actual funds would be coming from independent entities that have a vested interest in seeing the results of this project. He also recommended changing the governing law and venue to Texas as opposed to Michigan as it is currently written. There was agreement to this from the board. It was also discussed that if Dr. Khire could no longer fulfill his role in the project that we must approve his replacement or they must pay us back if we are not satisfied that his replacement has the same expertise as Dr. Khire. The discussion led to the need to concurrently work on the contract(s) between TxSWANA and the funding contributors, while details of the TxSWANA and Michigan State contract were being ironed out. Harry Hayes recommended including a contingency fee for any unanticipated costs that may arise during the course of the study in lieu of an agreement for everyone to pay a pro rata share for any extra costs. A motion was made by Ellen Smyth for Paul to move forward with the contract with the recommended changes and to submit a proposal for anticipated legal costs. The motion was seconded by Harry Hayes and was passed unanimously.

NEWSLETTER/WEBSITE:

Newsletter will go out in October. It will include SMART Committee article, pictures of scholarship winners, 2013 Conference notice and call for papers. It may also include International ROADEO winners.

Website has been updated with new officers.

I.B. REPORT:

No report

2011 CONFERENCE AUDIT REPORT:

Harry Hayes gave an update on the audit conducted on the 2011 Conference. He stated the auditor had reviewed the financials and that everything had balanced except for four receipts that were missing that totaled \$819.00. Total revenue received totaled \$127,531.22 and expenses of \$84,880.67 for a net income of \$42,650.55

REGIONAL MEETINGS:

No regional meeting update.

OTHER BUSINESS:

- Mary Nix submitted her resignation to Board effective September 10, 2012

- Michael Rice will be developing new committee assignments and asked Board members if they had a preference of which committee they would like to serve on. Committee will be finalized at October meeting in Houston.

- Michael Rice also asked the Board to consider whether or not we need to replace Board members that have left. If Board members had any suggestions, they should forward their qualifications to him by the end of September.

- Lonnie Banks asked Board members for any information their respective cities had regarding rate discounts for elderly residents. He also mentioned that if anyone did not get a copy of the Survey Monkey results from the 2012 Conference he would make a copy available to them. He also stated the

need for a conference call between EPA contractor and TxSWANA in regards to the LMOP workshop to be held in Garland. The conference call should also include the discussion of inviting other entities in Region 6, such as the Oklahoma SWANA Chapter to the workshop.

- Ellen presented the proposed budget for the next year. It includes Expenses of \$56,100 and revenues of \$57,000. Harry Hayes moved to approve the budget as presented and it was seconded by Bill Hindman. The motion passed unanimously.

ACTION ITEMS:

- Holly Holder will follow up on possible changes to the scholarship application policy to reflect student applications that qualify for these funds as TxSWANA student members.

- Ellen Smyth will follow up on TxSWANA's 501c3 status with the Secretary of State to confirm we are updated with our requirements. Ellen will confirm that our original letter of incorporation is in order.

- David McCary will report back on his meeting with Ruth McClendon regarding the request for opinion from the Attorney General's office for areas in the ETJ of a city that are not serviced by either the a municipality or the county.

- Brenda will gather data she has from past conferences and pass it along to Holly for planning purposes and the eventual creation of a database of conference metrics.

NEXT MEETING:

The next TXSWANA Board of Directors meeting will be held in Houston, TX on Friday, October 19, 2012 at 10:30 a.m.



The Lone



MEETING MINUTES

TXSWANA Board of Directors Meeting

Friday, October 19, 2012 10:30 a.m. CST
Houston, Texas

Present: Vance Kemler, David McCary, , Paul Gosselink, Holly Holder, James Ballowe, Bill Hindman, Michael Rice, Harry Hayes, Lonnie Banks, Richard McHale, Bengy Williams, James Ballowe

Phone: Lawrence Mikolajczyk, Ellen Smyth, Ron Smith

Guests: Kevin Yard-SCS, Jeff Reed-SCS, Michael Carleton, Anisa Williams, Risa Weinberger – Weinberger & Assoc.

Absent: Brenda Haney, Hector Chavez

Call to Order: Michael Rice called the meeting to order at 10:50 a.m. CST

APPROVAL OF MINUTES:

Board reviewed the minutes from September 2012 meeting. Motion was made by David McCary to accept the September 2012 minutes; Seconded by Harry Hayes. Motion passed unanimously.

FINANCIAL REPORT:

August 2012:

- \$ 66,526.92 Checking Account
- \$ 5,233.50 Savings Account
- \$ 30,000.00 SWANA Investments

Motion was made by Bill Hindman to accept the September 2012 financial report as presented; Seconded by Holly Holder. Motion passed unanimously.

CHAPTER BUSINESS

2013 ANNUAL CONFERENCE:

Holly Holder provided an update for the 2013 Annual Conference in Lubbock. The call for papers and save the date information has been added to the website. He also mentioned that Michael Carleton has been chosen to be the Excellence Awards Committee Chair. He stated that it was time to start putting down deposits for various activities including the events and transportation. He spoke with Christine Bergren about speaking at the Conference and she conveyed that it would not be likely as she was unable to leave town until the legislative session is over. A recommendation was made to talk to Earl Lott to see if she could present at the Conference. It may be more accommodating to Christine if we are able to rotate speaker slots. Bill also mentioned this may also be an issue for Brian Sledge. Harry Hayes offered his assistance in helping with the Conference and Holly would let the Board know what type of help he will need.

2013 Road-E-O:

There was discussion about whether or not Dallas would be the right choice for hosting the Road-E-O with all of the changes that have occurred there in the past couple of months. It was decided that

there should be an alternate location, such as San Antonio or Austin. The decision for the Road-E-O location needs to be finalized by November in order to be prepared for the event. Harry Hayes suggested developing a rotation schedule for the Road-E-O. The International Road-E-O will be hosted by Denton but no date has been determined at this time. Dates being considered are in the August-September time frame.

LEGISLATIVE/REGULATORY:

- The City of Dallas was issued a permanent injunction in their efforts to implement flow control to their facilities. The permanent injunction was based on the ruling that it violated both the contract clause and the due process clause of the Texas Constitution. The contract clause basically states that if you have a contract, you cannot damage the vested rights of the contract holder. The ruling determined that Dallas was trying to institute flow control in order to make money. Paul Gosselink stated he would send the decision to the Board.

NEWSLETTER/WEBSITE:

Newsletter will go out in October. TxSWANA was waiting on the SMART Committee article and pictures of scholarship winners. Nancy Nevil to be highlighted in the newsletter as well as a save the date for the LMOP meeting in Garland. Texas winners from the International Road-E-O from Austin and Denton will be included in the newsletter. The Board was encouraged to check out the new website as it had been redesigned. Membership information and forms that are missing from the website would be added

I.B. REPORT:

Lori Scozzafava resigned from SWANA. SWANA is also interested in who could assist them with training in Texas with regards to Texas licensing. SWANA is planning to work with a financial advisor to plan a financial strategy for the organization.

OTHER BUSINESS:

Board Meeting Schedule

There will be no meeting in December. The Board decided upon the following meeting schedule for the next year:

January 18th – Austin
February 15th – Lubbock
March 15th – San Antonio
April 17th – Lubbock
May 17th – Dallas
June 21st – Houston
July 19th – Austin
August 16th – Denton – Annual business meeting and regular Board meeting
September 18th – Long Beach, CA
October 18th – El Paso
November 15th Dallas (CP&Y host)

Vacant Board Positions

Robert Smouse and Morris Williams were recommended by Board members to fill some vacant positions on the Board. Board needs to review and vote in November

Committee Assignments

The proposed committee assignments were distributed. Board needs to review and see if they would like to make any changes. Kevin Yard requested to be on the Technical Subcommittee and Risa Weinberger requested to be on the Training and Licensing Subcommittee

LMOP Conference

Brenda Haney and Michael Rice participated on a conference call about the upcoming LMOP Conference. TxSWANA will assist in providing contacts and advertising the event. The event is tentatively scheduled for July 18, 2012. If it is held on that date we will have access to a free facility.

SWANA Chapter Officers Conference Call

TxSWANA Officers participated on a conference call with SWANA concerning updates on chapter insurance, SWANA financial progress report, and to discuss informing certain chapters that their website either was missing membership information or the information that was there was old. TxSWANA was one of those chapters. Future conference call set for January 22, 2013.

Water Balance Project

Paul Gosselink provided an update to the issues Board members had to Michigan State University contract proposal. MSU agreed to the revised scope of services. Scope of services includes up to 6 geo-climatic areas and up to 2 soil types. Soil types in this model would be limited to soil types that could be used for final cover. Invoicing schedule is different from earlier versions. MSU has started Task #1 and Denton will assist in payment. At the end of the project TCEQ should have all of the information needed to develop guidance documents for landfills. Any excess funds raised will be refunded proportionately to project donors. Excess costs include legal costs and audit costs. Harry Hayes suggested that the project donors consider donating any excess funds to TxSWANA scholarship program. Paul noted that this is our last chance to comment on the document. MSU has requested payment on a monthly basis. Vance Kemler made a motion to accept the revised contract and it was seconded by David McCary. It was approved unanimously with Paul Gosselink abstaining. Bill Hindman made a motion for Michael Rice to sign the contract as a representative of the Board. Lonnie Banks seconded the motion. Motion approved unanimously with the exception of Paul Gosselink who abstained due to potential conflict of interest.

ACTION ITEMS:

Deferred until next meeting

NEXT MEETING:

The next TXSWANA Board of Directors meeting will be held in El Paso, TX on Friday, November 16, 2012 at 10:30 a.m.



The Lone



MEETING MINUTES

TXSWANA Board of Directors Meeting

Friday, November 16, 2012 10:30 a.m. MST
El Paso, Texas

Present: Michael Rice, Brenda Haney, Vance Kemler, David McCary, Ellen Smyth, Paul Gosselink, Holly Holder, Bill Hindman, Harry Hayes, Bengy Williams

Phone: Hector Chavez, James Ballowe

Guests: Jesus Yamaguchi, Frank Pugsley, Nick Ybarra

Absent: Lawrence Mikolajczyk, Ron Smith, Lonnie Banks, Richard McHale

Call to Order: Michael Rice called the meeting to order at 10:30 a.m. MST

APPROVAL OF MINUTES:

Board reviewed the minutes from the October 19, 2012 meeting and made one correction on the last page. Motion was made by Bill Hindman to accept the October 2012 minutes as amended; Seconded by Brenda Haney. **Motion passed unanimously.**

FINANCIAL REPORT:

October 2012:

- \$ 66,577.32 Checking Account
- \$ 5,233.95 Savings Account
- \$ 30,000.00 SWANA Investments

Motion was made by Brenda Haney to accept the October 2012 financial report as presented; Seconded by Bengy Williams. **Motion passed unanimously.**

A motion was made by Brenda Haney to transfer \$15,000 from the Rodeo Account to the Water Balance Project Account. Vance Kemler has been designated to be our Project Manager for this effort, seconded by Harry Hayes. **Motion passed unanimously.**

CHAPTER BUSINESS

Reminder to David McCary and Richard McHale: the SWANA 2012 Finance and Progress Reports are due on December 31, 2012. Please make sure to get them in on time. Ellen Smyth will assist as needed.

2013 ANNUAL CONFERENCE:

Holly Holder provided an update for the 2013 Annual Conference in Lubbock. The theme is "Managing Solid Waste—Where Daily Challenges lead to Future Solutions". The Tuesday night chuck-wagon dinner will be held at the National Wind Power Museum. The entertainment will be provided by Brice Chapman, a trick roper. His show is called "A Boy, his Horse and his Dog". Holly presented a request to hire a consultant (Synergy Meetings and Events, LLC) to help with on-line and the day-of the event registration. He was directed by the Board to do more research and then make a recommendation for an on-line vote of the Board. Research will include terms, conditions and fees associated with this contract. The registration fee has not been set but should stay near \$200.

Holly passed out a draft floor plan for the booths as well as a draft agenda. The contract for piping and drapes has been signed.

2013 Road-E-O:

Michael Rice has been in contact with Lawrence M about the possibility of Corpus Christi hosting the 2013 Road-E-O. Lawrence is checking with Republic to see if they are agreeable since they are the contract landfill operator and it would be their equipment in use.

If Republic declines the second choice is Plano. More details will be shared with the board as they become available. The decision for the Road-E-O location needs to be finalized by January 1 in order to be prepared for the event.

2013 International Road-E-O

Vance Kemler reported that the 2013 International Road-E-O preferred date is October 4-6, 2013. He has sent a request in to SWANA National. If this date is no acceptable the second choice will be in August 2013. More details will be shared with the board as they become available.

Vance distributed four possible logo options and asked for input. Overall number 2 was the choice of the Board (no truck, no steer, no guitar—just a nice logo).

A motion was made by Michael Rice to allow the current Road-E-O account to become the new International Road-E-O account, seconded by Bill Hindman. **Motion passed unanimously.**

A motion was made by Michael Rice to allow the treasurer to set up a new Road-E-O account for our State event, seconded by Harry Hayes. **Motion passed unanimously.**

LEGISLATIVE/REGULATORY:

Paul Gosselink reported that there are two bills that have been pre-filed for the upcoming session that opens January 9, 2013 that concern solid waste as follows:

1. McClendon (San Antonio) filed a bill to allow Commission Courts to regulate solid waste management by establishing mandatory collection, storage, and disposal in the ETJ if the City does not currently pick up the trash.
2. Burkett (Dallas) filed a bill to require a regulatory analysis and cost benefit analysis for any new rule of environmental controls being passed for small businesses.

Please let Paul or Brian know if you have an opinion on either of these two bills as they go forward.

Vance Kemler reported on the regulatory side that Denton was recently inspected by the TCEQ on their Landfill Gas monitoring plan. The inspection was very in-depth and the inspector was looking at things like methane probe depths (have they been verified lately?), well inspection reports, logs, sampling data, etc. So make sure your landfill gas plans and documents are in order!

NEWSLETTER/WEBSITE:

Newsletter went out in October. Looks great! The next newsletter will go out in January. The deadline for submittals is January 21, 2013. We are hoping for many of the same types of articles with emphasis on the Lubbock conference and the Road-E-O.

Membership information and forms that are missing from the website were added as requested by SWANA National on the last conference call.

I.B. REPORT:

Lori Scozzafava has left SWANA and her replacement as Deputy Executive Director of SWANA is Meri Beth Wojtaszek. Patsy Timus was also promoted to Director of Education, Training and Certification. Vance has a copy of the new organizational chart if you need one.

OTHER BUSINESS:

Board Meeting Schedule

The meeting dates and locations were discussed again. The Board decided upon the following meeting schedule for the next year with only one change:

January 18th – Austin

February 8th – Lubbock—new date

March 15th – San Antonio

April 17th – Lubbock

May 17th – Dallas

June 21st – Houston

July 19th – Austin

August 16th – Denton – Annual business meeting and regular Board meeting

September 20th – Long Beach, CA

October 18th – El Paso

November 15th Dallas (CP&Y host)

Vacant Board Positions

TXSWANA has no set number of Board of Director seats. It has varied recently between 16 to 20. Currently there are 16. A brief conversation was held on three candidates: Jeff Mayfield, Robert Smouse and Morris Williams. Voting occurred as follows:

Morris Williams: Motion by Vance Kemler, second by David McCary to fill one vacancy with Mr. Williams. **Motion passed unanimously.**

Jeff Mayfield: Motion by David McCary, second by Vance Kemler to fill one vacancy with Mr. Mayfield. **Motion passed unanimously.**

Robert Smouse: Motion to table this nomination until next year made by Harry Hayes, seconded by Paul Gosselink. **Motion passed with one nay vote by Bill Hindman.**

Committee Assignments

With the two newly elected Board members, Michael Rice will now finalize the Committee Assignments that he distributed last month. This is your final chance to review your slot(s) and see if they would like to make any changes.

LMOP Conference

The upcoming LMOP Conference was tentatively scheduled for July 18, 2012 in Garland. This date is no longer available at no cost. Nine new dates have been proposed to the EPA and Brenda is waiting to hear back from the EPA on their final decision. TxSWANA will assist in providing contacts and advertising the event.

Water Balance Project

Vance Kemler provided an update to the Board members on the Michigan State University contract. The scope of services has been revised to reflect the desired 18 month time line. This was an oversight at the end of the negotiations and needed to be changed. About \$150,000 in funding has been received thus far. Some checks were mis-directed due to a glitch with our P. O. Box. This has been corrected. MSU has started Task #1 and payment will be made on a task by task basis to ensure enough funding has been received.

Vance Kemler made a motion to agree that all of the legal work done by Paul Gosselink and his firm be included in this project at the regular rates of the firm. This work will not be considered as TXSWANA

work which is billed at a lower rate. Bill Hindman seconded the motion. **Motion approved unanimously with the exception of Paul Gosselink who abstained due to potential conflict of interest.**

ACTION ITEMS:

- Brenda will gather data she has from past conferences and pass it along to Holly for planning purposes and the eventual creation of a database of conference metrics.

Discussion deferred until next meeting

- Holly Holder will follow up on possible changes to the scholarship application policy to reflect student applications that qualify for these funds as TxSWANA student members.

Discussion deferred until next meeting

- Paul Gosselink will email the two pre-filed bills discussed at today's meetings to the Board. (actually was done this very same afternoon). Complete.

NEXT MEETING:

There is no December meeting. The next TXSWANA Board of Directors meeting will be held in Austin, TX on Friday, January 18, 2013 at 10:30 a.m. Central Time.

ADJOURN:

The meeting was adjourned at 1:15 pm. Motion by Bill Hindman, second my Paul Gosselink, passed unanimously.



The Lone



MEETING MINUTES

TXSWANA Board of Directors Meeting

Friday, December 14, 2012 10:30 a.m. CST
Conference Call

Present: NA

Phone: Hector Chavez, James Ballowe, Michael Rice, Brenda Haney, Vance Kemler, Ellen Smyth, Holly Holder, Bill Hindman, Harry Hayes, Bengy Williams, Lawrence Mikolajczyk, Ron Smith, Jeff Mayfield, Morris Williams

Guests: Jeff Reed

Absent: Lonnie Banks, Richard McHale, David McCary, Paul Gosselink

Call to Order: Michael Rice called the meeting to order at 10:42 a.m. CST

APPROVAL OF MINUTES:

NA

FINANCIAL REPORT:

NA

CHAPTER BUSINESS

2013 ANNUAL CONFERENCE:

Holly Holder provided an update on the 2013 Annual Conference in Lubbock, specifically the contract being negotiated with Synergy Meetings and Events, LLC to provide registration assistance. This firm would help with on-line and the day-of the event registration. Previously the Board had asked Holly to do more research including terms, conditions and fees associated with this contract. Michael Rice sent the revised contract to the Board before this meeting.

Several board members made additional comments and edits to the contract including:

- Add firm date of when web site will open for registration
- Add desired frequency on how often collected registration funds would be transferred to us
- Clarify that registrants personal financial data would be deleted after use and not stored
- Clarify that the Board would get registrant non-financial data for our files
- Change "hotel accommodations" to "one night hotel stay"
- Reword sentence to say "Neither party may cancel EXCEPT for good cause"
- Cross out "ancillary" on page 2
- Disallow use of American Express credit card and use only Visa, MC or Discover

And it was also clarified that the 2-3% credit card fee would be absorbed by TxSWANA.

A motion was made by Vance Kemler and seconded by Brenda Haney to accept the contract as amended. Motion passed unanimously.

NEXT MEETING:

The next TXSWANA Board of Directors meeting will be held in Austin, TX on Friday, January 18, 2013 at 10:30 a.m. Central Time.

ADJOURN:

The meeting was adjourned at 11:00 am. Motion by Vance Kemler, second my Brenda Haney, passed unanimously.